



Bellevue Christian Academy

1400 Harvell Drive * Bellevue * NE * 68005 * (402) 898-4222 * www.bellevuechristianacademy.com

REGISTRATION CHECKLIST

Following this checklist will help you with the registration process. Mark each step as you complete it. All items must be completed before your child can start school.

- _____ 1. Complete the registration form (online or hard copy)
- _____ 2. Registration Fee
- _____ 3. Official Birth Certificate and Immunization Records (for new students only). Copies will be made at school and originals returned to you.
- _____ 4. Current physical exam form for Kindergarten and 7th grade students, and students transferring from out of state.
- _____ 5. Request for release of records from previous school if applicable.
- _____ 6. Complete FACTS form.
- _____ 7. Interview with Administrator (if required)